

# Reporting Tool

## What is the Reporting Tool?

Recruitment reporting is key to ensure your recruitment function is operating efficiently. Our reporting functions have been developed to provide Recruiters, HR Directors, HR Managers and Line Managers with multiple reports to accurately report on all areas of the recruitment process. You can report on the best sources of applications, the speed of the process to highlight bottlenecks, through to the diversity of your applicants.

## How is it used in practice?

Recrutive's Interactive Reports empower you with simple to use, yet highly detailed, recruitment reports. Whether you want to start calculating from job requisition or posting date - all the way through to offers or start dates Recrutive's Time to Hire report puts you in control. You can track the entire process, so you can quickly identify and correct any bottlenecks.

## Why should I use it?

Giving anyone in your organisation who needs access to recruitment reporting data has several benefits, including but not limited to:

- Track campaign performance
- Measure your Time to Hire accurately
- Identify workflow bottlenecks
- Share and collaborate with your team
- Save time and money



## What are the extras?

- Diversity. Your Diversity Questionnaire could be presented to your candidates at the end of their application. The form requests their ethnic origin, disabilities, age group, religion, sexual orientation, occupation, & gender. You will have a selection of different pie charts to review, each based on a different question in the diversity form. As the Diversity and Inclusivity of your workforce become more important, it is an essential tool for your HR department.
- Report Generator. This allows users to build their own reports in the system, choose columns, filters, & parameters. You can also create brand new reports or use existing reports to tweak & change. Once a report is built, the user can run this report as & when required. This is a unique tool that will allow you to report on areas of your business, above and beyond standard reporting tools.
- Bespoke Recruitment Reports. We can build a report based on your requirements & add relevant fields into your account if required.